

THE FUTURE OF KIRKOWAN VILLAGE HALL (Working Group)

Monday 27 June 2016 at 1930, Village Hall, Kirkcowan

1.0 Welcome and Apologies

KB welcomed everyone to our second working group meeting in relation to the future of Kirkcowan Village Hall. KB thanked everyone for their attendance.

Apologies:

- Jackie Mortiboy & Ruth McDonald

2.0 Note of previous meeting (Monday 30 May 2016)

The note of the minute was agreed as accurate and there were no matters arising.

3.0 Update on Income & Expenditure associated with Kirkcowan Village Hall

The working group discussed the income and expenditure in depth as detailed within the actual costs hand out.

It was agreed that **KB** would **provide** the following:

- Current Council fees and charges;
- Breakdown of staffing hours;
- Information on National Non Domestic Rates (NNDR) and possible exemption;
- Copies of water and electricity invoices;
- A breakdown of lets including any free council lets;
- A breakdown of costs depending on what agreement is signed up to by the community (Short Term management agreement or long term lease)

4.0 Update Title Deed Information

KB confirmed that despite following a further Title search on the property it has been found that there is a small strip of land up the middle of the property which does not belong to DGC. KB has requested that the Estates Team and Legal team establish the owners and investigate if this area can be transferred into the DGC title.

5.0 Community leading and investigation the feasibility and viability of the community 'take-over'

KB once again stressed that DGC would provide as much information as possible to the community to enable them to as make an informed decision on the future of the hall; however it was once again stressed that the community need to take the initiative and lead on this project for it to succeed.

KB suggested that it is perhaps time to complete a basic but wider community consultation to ensure the whole community is supportive of the community managing the facility.

KB to provide a parish **boundary map** of Kirkcowan (Community Council boundary map)

KB confirmed that she could not provide the **electoral register** of all residents within the boundary; however she would confirm how this information could be found.

The community agreed they would develop a small and simple **questionnaire** (with the assistance of Donna Hoodless) to seek as many residents views as possible. This would be cascaded utilising the following methods:

- Door to door;
- Post;
- Facebook;
- Through the school;
- Through the post office.

6.0 Other assistance if required (Council Officers/DTAS/Third Sector)

KB advised that there was support available to community groups if required.

It was agreed that KB would discuss further with Community Learning development to confirm whether an Officer could be made available to support the group particularly around wider community consultation. KB to request the assistance of Donna Hoodless.

It was also confirmed that Third Sector Dumfries and Galloway are very helpful and knowledgeable on asset transfers, however assistance would be dependent on their capacity.

Another national organisation who are very helpful and have brilliant online information is the Development Trust Association Scotland. Their website is www.dtascot.org.uk

7.0 AOCB

KB confirmed that a condition survey has been requested for the property. However, due to the tender process which has to be completed this may take several months to complete.

KB to email everyone on the working group to ensure they are happy for their email addresses to be shared with the Members of the groups as this would make communication easier. Currently, KB blind copies everyone into correspondence to ensure confidentiality.

The Community agreed to review community media (website, etc) and set up a **specific facebook** page that the wider community could link up with.

8.0 Date of Next meeting – Monday 1 August at 7.30pm in the Supper Room