

KIRKOWAN COMMUNITY DEVELOPMENT TRUST

(A company limited by guarantee)

Annual Report & Financial Statements

For the year ended 31 July 2019



Company No SC510266

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TRUSTEES' ANNUAL REPORT

The Trustees who are also directors of Kirkcowan Community Development Trust ("the Trust") for the purposes of the Companies Act, submit their annual report and financial statements for the year ending 31 July 2019.

OBJECTS AND ACTIVITIES

The objects of the Trust as set out in the Articles of Association are to benefit the community of Kirkcowan and District as defined by the Community Council boundary. The Trust was set up to receive and manage Community Benefit payments offered to Kirkcowan community by windfarm development companies. Payments are currently being received in respect of SPR's Kilgallioch Windfarm, RES Glenchamber Windfarm and Carscreugh Windfarm. Priority for grant support is given to projects located within or directly benefiting the Kirkcowan Community Council Area, although proposals from outside the area can be considered if they include clear benefit to the Kirkcowan community.

The overarching purpose of the Trust is to promote, establish, operate and/or support schemes and projects which are in furtherance of charitable purposes for the benefit of the Community. The activities must provide some measure of economic, environmental, educational, social or cultural benefit for people living in the area.

ACHIEVEMENTS & PERFORMANCE

The Trust has now entered into a new Minute of Agreement for the operational life of the Kilgallioch Windfarm in respect of the relative Community Benefit alongside the communities of New Luce, Glenluce Community Council and Barrhill. The Trust received the first full instalment of Community Benefit from Kilgallioch following the advance payments paid during the two and a half year construction phase of SPR's Windfarm, when the Trust received a total of just over £100,000 in stage payments. The Trust also received an annual payment from RES in respect of its Glenchamber windfarm which was made up of a Community Benefit payment and the balance of unclaimed monies from the RES Local Electricity Discount scheme.

The Trust has the option each year to allocate a proportion of the Kilgallioch Community Benefit to an Endowment Fund for the future when Community Benefit payments are no longer received and the decision was made to allocate the full amount allowable to a Fixed Term bond.

Under the relative Terms of Agreement with the Windfarm development companies the Trust must use Community Benefit sums only for community benefits within the Community Area. This means for the purposes of community facilities, skills and employment, community or local events, sport and recreation, environmental improvements, youth and education, and/or heritage, or such other purpose as has first been approved in writing.

Over the past twelve months the Trust has distributed 33 grant awards totaling just over £48,000, and a list of the grants awarded are given below.

The Trustees have continued with the policy that, with the high demand in the current funding landscape, they would continue to give priority to organisations and projects with a direct focus on providing benefit to the Kirkcowan community, ie those based in Kirkcowan.

GRANT AWARDS

17/051 Pilates Class

Continued support for the Yoga Club providing Hall fees for the next set of weekly sessions.

18/001 Kirkcowan Singers

A new group for anyone who enjoys singing for fun. Supper room fees for initial 12 weekly sessions.

18/002 Friends of Kirkcowan School - Summer Fair

The Friends received help with the costs of its Summer Fair which raises money for educational trips for School pupils. The grant paid for hire of a bouncy castle, tables and chairs and for refreshments.

18/003 Kirkcowan Community Council - Speed signs

The Council was willing to install vehicle activated speed signs in Kirkcowan but only on two of entrances to the village. The Community Council was supported so that the other two entrances could be included in the scheme.

18/004 Kirkcowan Open Show

Kirkcowan Hall Management Committee organise this Annual Event which is held in September to showcase produce, handicrafts and baking. A grant was awarded to cover the cost of printing schedules and certificates, Judges' Lunches and silicon wristbands.

18/005 Kirkcowan Knitting Group

The Knitting Group meets twice a month in the Supper Room of Kirkcowan Hall and was awarded support to cover the cost of Hall Fees.

18/006 Pilates Group

Continued support for this group that meets weekly in Kirkcowan Hall.

18/007 Yoga Club

Grant paid for Hall fees for the Yoga Club's weekly classes of 1.5 hours per week. (12 weeks)

18/008 Kirkcowan Tai Chi

The Tai Chi group is a new group that would provide sessions once a week on Tuesday evenings. The grant covered the cost of the Hall fees with the cost of the trainer being covered by participants' weekly contribution.

18/009 1st Kirkcowan Rainbows

The Rainbow Group was established last year and has 10 members. This year's grant application covered Girlguiding levy, Hall Fees, an outing to the Cocoa Bean Factory and a storage cupboard.

18/010 Kirkcowan SWI

Kirkcowan SWI were given support with the cost of hall hire and demonstrator/ entertainment expenses.

18/011 Kirkcowan Angling Club

The Angling Club had previously been given support to lease fishing rights on sections of the rivers Tarff and Bladnoch on Craichlaw and Shennanton Estates. The 3 year lease was due for renewal in March 2019 and they were awarded a grant to cover the cost of continuing their lease for another three years.

18/012 Kirkcowan Carpet Bowling Club

The Carpet Bowling Club was again supported with a grant to cover the cost of 24 weeks' Hall hire.

18/013 Public toilet provision

Kirkcowan Hall Management Group had taken over management of the Village Hall and were now responsible for the cleaning of the Hall toilets which traditionally have also served as Kirkcowan's public toilets. The Committee were given a grant to cover the cost of engaging a cleaning service two hours per week.

18/014 Christmas Extravaganza

Kirkcowan Hall Management Group host a Christmas event for the Kirkcowan community and were awarded support to cover the costs of printing raffle tickets for Christmas raffle, hamper basket kits to hold prizes and timers to control Christmas lights.

18/015 Kirkcowan Curling Club

The Curling Club was again given support with the costs of ice at Stranraer Ice Rink and additional equipment. The grant also covered the cost of an indoor version of curling - Kurling - and hall fees for a monthly session from October to March.

18/016 Kirkcowan Primary School

The school received a grant to take P1-P7 pupils on two trips, one to Glasgow Centre and another to the Sands Centre, Carlisle. Nursery Children would also go on two trips, one to Kirroughtree Forest and another to Stranraer to visit Tesco, Police Station and the library. A bus would also take primary age pupils to a Halloween disco at Wigtown Primary school. The funding also covered Kirkcowan Hall fees for rehearsal and performance for a Scots concert and for an active schools/PE based after school club.

18/017 Kirkcowan Yoga Club (KCC)

Continued support for the Yoga Club providing Hall fees for the next set of weekly sessions.

18/018 Kirkcowan Pilates Group (KCC)

Continued support for the Pilates Group providing Hall fees for the next set of weekly sessions.

18/019 Kirkcowan Badminton Club (KCC)

Hall Fees were covered to allow the Club to operate over the winter months.

18/020 Kirkcowan Autumn Club

The grant awarded to the Autumn Club covered electricity and insurance costs and the cost of their annual Christmas party

18/021 Kirkcowan Community Council

Community Councils are entitled to free hall hire for meetings held in Council facilities but a consequence of the community taking over the management of the hall was that they were liable to pay. A grant to cover hall costs was awarded to remedy this anomaly.

18/022 Kirkcowan Hall Management Committee

The Management Committee wanted to commission a Design Team that would carry out an Option Appraisal for the Asset Transfer and development of Kirkcowan Village Hall.

18/023 Kirkcowan Tai Chi

Continued support for the Tai Chi Group providing Hall fees for the next set of weekly sessions.

18/024 Friends of Kirkcowan PS

The Friends were given a grant to assist with the organising of a family Easter Bingo event for school pupils and their parents to encourage parental engagement with the school community.

18/025 Kirkcowan Community Council

The Community Council Project Group were supported with their plans to improve the footpaths leading to and through the Dickie Wood and making safe trees in the Rest Garden.

18/026 Kirkcowan Under 5s

The Under 5s group meets weekly in the Village Hall and they were given support with Hall fees, new toys & equipment, and an end of term trip.

18/027 Kirkcowan Bowling Club

The Bowling Club grant covered the cost of an evenspray fertiliser spreader that would allow the Bowling Green to be available to bowl on immediately after spraying.

18/028 Friends of Kirkcowan Primary School

The Friends were again supported with the costs of organising its annual Summer Fair which raises money for extracurricular activities for School pupils. The grant covered the cost of refreshments and hire of tables/chairs as well as paying for Galloway Activity Centre putting on 4 sports activities that children would be able to access for free to ensure that children from lower income families would not be excluded. They also purchased a gazebo for use at this and future community events.

18/029 Kirkcowan Autumn Social Club

The Autumn Club were given support to make improvements to their premises which are community-owned. The work included the installation of a heated towel rail in the toilet and a tubular heater under the kitchen sink to provide frost protection for the building in winter and keep the building warm. The electricity consumer unit would also be upgraded to conform to new building standards

18/030 Pilates/Yoga

Continued support for the Pilates and Yoga groups providing Hall fees for the next set of weekly sessions.

18/031 Kirkcowan Community Council

A previous grant made to the Public Realm Works project established a network of planters and flower beds around Kirkcowan and at the entrances to the village. This grant covered the cost of planting out, watering and maintenance for the year.

18/032 Kirkcowan Open Show

This would be the third year of the annual event, held in September each year to showcase produce, handicrafts and baking. A grant was again awarded to provide support for printing schedules and certificates, wristbands, banqueting roll for table covering and printing of raffle tickets.

18/033 1st Kirkcowan Rainbows

The Group with 10 members was established two years ago and has been supported previously with grants in the previous two years. This year's grant would again cover Girlguiding levy, Hall Fees, and an outing, with additional support given to cover the cost of Uniforms and badges.

FINANCIAL REVIEW

The financial statements have been prepared in accordance with current statutory requirements and the company's memorandum and articles of association.

Income of the organisation was £215,337; Expenditure was £50,768, resulting in a surplus of £164,569. The company was wholly funded by Community Benefit monies.

Principal risks

The Trustees have conducted their own review of major risks to the Company and have implemented systems to mitigate these. The major external risk to funding is recognised as the company's dependence on Community Benefit grants from Windfarm developers, the solution to which is closely monitoring grant commitments and ensuring that no awards are made until funds have been received. Internal risks are minimized by the implementation of procedures for authorisation of all transactions.

Reserves Policy

In line with good practice the trustees have defined the company's policy for holding reserves. The intention in establishing this reserves policy is to ensure the continuation of the organisation's activities. The policy will enable the company to meet its legal objectives, provide confidence to supporters and donors seeking to give financial support to a prudently controlled company and to ensure that the reserves are at a level to discharge the company's obligations in the event that it

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should cease operations. The reserves which the company is required to maintain are those needed to fund ongoing monthly costs.

FUTURE PLANS

The Trust will continue to distribute the Community Benefit monies through its grant scheme with an emphasis to organisations and projects based and sited in Kirkcowan. The Trust will also appoint a Development Officer who will have responsibility for consulting with the community to gather information to allow for a Community Action Plan to be created for the Village. The Community Action Plan will outline out a long term vision for the community of Kirkcowan, incorporate broad themes or outcomes in order to achieve that vision and, where possible, identify local projects and contribute to those. The implementation of the plan will seek to improve the social, economic and environmental wellbeing of the community over the long term and help create a valuable legacy for future generations. The Development Officer will work to ensure the implementation and smooth delivery of the Kirkcowan Community Action Plan.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Kirkcowan Community Development Trust is a company limited by guarantee and was incorporated on 7 July 2015. It is governed by its Memorandum and Articles of Association. In the event of the Trust being wound up, the liability in respect of the guarantee is limited to £1 per member of the Trust.

REFERENCE AND ADMINISTRATIVE DETAILS

Kirkcowan Community Development Trust, company number SC510266, is based and administered in Scotland. The registered address is Kirkcowan Community Development Trust, 26 South Main Street, Wigtown, Newton Stewart DG8 9EH.

Trustees

Dr David Baird	(resigned 9 May 2019)	Charles McNeill	(elected 9 May 2019)
Wendy Baird	(appointed 20 May 19, resigned 22 November 2019)	Jackie Mortiboy	(appointed 20 May 2019, resigned 22 November 2019)
Andrew Gladstone	(elected 9 May 2019)	John Paterson	(elected 9 May 2019)
Shalla Gray	(elected 9 May 2019)	Nick Ward	(elected 9 May 2019)
Martin Marsh	(elected 9 May 2019)	Joe Wright	(appointed 22 Nov 2019)
David McBain	(appointed 22 Nov 2019)		

Company Secretary

Jak Kane

Bankers

The Co-operative Bank
Delf House, Southway, Skelmersdale WN8 6WT

APPROVAL

This report, which has been prepared in accordance with the provisions of the Companies Act 2006 relating to small companies, was approved by the Trustees on 10 June 2020 and signed on their behalf by:

JOHN PATERSON, Chairman

John Paterson 6

FINANCIAL STATEMENTS

	Note	Unrestricted Funds	Restricted Funds	2019	2018
		£	£	£	£
Income from:					
Grants	2		215,337	215,337	124,587
Bank Interest					
			215,337	215,337	124,587
Expenditure	3		50,767	50,767	38,190
			50,767	50,767	38,190
Net income/(expenditure)			164,570	164,570	86,396
Reconciliation of funds					
Total funds as at 1 August 2018			97,207	97,207	10,811
Total funds as at 31 July 2019			261,777	261,777	97,207

The above statement of financial activities includes all gains and losses during the year. All incoming resources and resources expended derive from continuing activities.

The Notes form an integral part of these accounts.

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BALANCE SHEET

AS AT 31 JULY 2019

	Note	Unrestricted Funds	Restricted Funds	2019	2017
		£	£	£	£
FIXED ASSETS					
Tangible Assets					0
CURRENT ASSETS					
Cash at bank and in hand	4	14	261,763	261,777	97,207
			261,763	261,777	97,207
LIABILITIES					
Creditors (due within one year)			0	0	0
NET CURRENT ASSETS					
		14	261,763	261,777	97,207
NET ASSETS					
		14	261,763	261,777	97,207
FUNDS					
<u>Restricted funds</u>					
SPR Kilgallioch			165,124	165,124	47,507
SPR Endowment Fund			42,705	42,705	11,875
RES Glenchamber			53,934	53,934	35,911
CREPL Carscreugh			0	0	1,900
<u>Unrestricted Funds</u>		14	0	14	14
			261,777	261,777	97,207

The directors confirm that for the year ended 31 July 2019:

- The company was entitled to exemption under Section 477 of the Companies Act 2006 relating to small companies, and
- Members have not required the company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts which have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime, were approved by the Trustees on 10 June 2020 and signed on their behalf by:



JOHN PATERSON, Chairman

NOTES TO THE FINANCIAL STATEMENTS

1 Transactions with trustees and related parties

- a) No remuneration was paid to the trustees during the year.
- b) No expenses were reimbursed to the trustees during the year.
- c) No travelling expenses were reimbursed to any trustees.
- d) There were no transactions with related parties.

2 Income from Grants

	Unrestricted Funds	Restricted Funds	2019	2018
SPR Kilgallioch		154,150	154,150	78,696
SPR Endowment Fund		30,830	30,830	11,875
RES Glenchamber		30,357	30,357	29,366
CREPL (Carsceugh)				4,650
Total Current year		215,337	215,337	124,587

3 Expenditure

	Unrestricted Funds	Restricted Funds	2019	2018
<u>Grants</u>				
SPR Kilgallioch		36,396	36,396	9,400
RES Glenchamber		9,905	9,905	21,195
CREPL Carsceugh		1,900	1,900	2,750
		48,201	48,201	33,345
Management Fee		2,430	2,430	4,750
Administration		137	137	96
Total Current year		50,768	50,768	38,191

4 Cash at bank and in hand

	Unrestricted Funds	Restricted Funds	2019	2018
Co-operative Bank		219,072	219,072	97,207
United Trust Bank		42,705	42,705	
Cash in hand		0	0	0
		261,777	261,777	97,207